

Operations: Health & Safety
8.12.2020

Present: Bill Holman, Brian Smith, Jenni Hightower, Craig Allen, David White, Amy Conway, Jennifer Zimmer, Amanda Camin, Rachel Lyon, Dr. Summer Day

Athletics Update:

- All coaches met with administrators 8.11.2020
 - Greatest amount of risk - visiting schools coming OR visiting other schools
- Middle level sports will be intramural

Report from Cleaning Committee

- Bulleted List will be created by Charlie and Operations team
- **Title "Classroom Safety"**
 - Statement of support for all teachers/stakeholders
 - No eating statement - H & S - Recommend no eating in classrooms unless directly tied to a school-wide dedicated lunch/snack time and/or protocol.
 - Liquid sanitizer in spray bottle (every classroom)
 - Statement that it is expected to use hand sanitizer when entering the classroom.
 - Need a statement of accountability
 - Timeline of cleaning - Who does desks? Who does sanitizer spray, who does any shared materials cleaning?
 - What materials will be provided?
 - Statement concerning "only use products supplied by MSD"
 - Gloves?
 - Possibly reusable for working with chemicals only
 - Schools make a list for sizes?
 - Statement of roles
 - The role played by student(s)
 - Is special training required (Virex?)
 - Push to have no shared supplies
 - Required Assigned Seating (alternate desks between classes - secondary).

- Set up should allow for all students facing forward when possible with clear distancing
- Deep cleaning protocols (What will custodians/maintenance do?)
 - Detail Friday night crew...
 - Possibly less overlap on this day with custodians
 - Training to use Virex?
 - Assign training (Heidi assign)
- Air ventilation
 - A clear statement concerning this piece
 - What have we done to ensure ventilation?
 - Possible use of door stops? Windows, etc.
- Include Statement concerning Plexiglass Barriers
- Include statement with all using water bottles, no direct use of water fountains
 - This includes water bottle fillers
 - Retro-fitted existing fountains
- Classroom Furniture
 - Can a general statement be made to encourage teachers/staff to remove excessive clutter?
 - How can individual admin play a role in checking/supporting room set ups?
-

Committee needs to work through the FAQ document and fill blanks pertaining to H & S Committee.

- **Screening Document Updated**
 - Changes made for consistent temperature
 - H & S committee wants to stress 100-degree over 100.4 due to past district temperature expectations
 - Add comment, "stay home if waiting for test results." in first bullet on front page
- Positive Case Response
 - 1st Draft - outlined process
 - Key points
 - What are the role(s) in contact tracing?
 - Point of Contact for Tracing
 - Chain of Command (Office Staff) team approach in several buildings
 - How many staff will be notified concerning name, etc.

- This will be limited information, clearly main teacher will know along with contact person
- How do we determine “need to know?”
 - Privacy over curiosity
 - Is there a district form? Something to send to teachers immediately...
 - Possibly create a flowchart/scripts to guide steps (Jenni Hightower/communications committee)
 - Stress will not report every symptom
 - Stress will likely be disclosing more information
 - Lists every activity (busses, coaches, operations, etc.)
 - Could we have an online form? List of symptoms, etc. - **Attendance Committee**
- Need a script of what to say/communicate school-wide
 - Multiple scripts will ensure we are accurate
 - Should be directed toward those taking attendance calls
 - Review screening document, update verbiage

- **Updated Social Distancing Document**

- Include CDC documentation
- Ensure language includes all stakeholders
- **Bill Holman**

- **Mask Document**

- **Recommended Statement from Special Programs Committee** - “Students exempt from wearing a face mask due to specific IEP/504/Medical Action Plan services will not be sent home if they do not wear a mask/face covering. Mask exemptions will be addressed by individual education teams/IEP teams on a case-by-case basis. Extensive screening protocols will be required for students not wearing a mask. Items such as face shields and other types of face coverings may be considered as appropriate.”

Separate Meeting - Carol Moehrle

- Help define involvement concerning Public Health involvement with school
 - Public Health will make final quarantine requirements (they will provide the minimum response)

Next Meeting - Friday, August 14 - 1:00 pm